



# RAMKUMAR & ABIRAMI CHARTERED ACCOUNTANTS

Date: 20-03-2024

To

The Secretary,  
Institute of Chartered Accountants of India,  
Nungambakkam,  
Chennai – 600 034.

Sir,

Sub: Vacancy for **ARTICLE ASSISTANTS & OFFICE STAFF** - Reg

We are requesting you to display our notification in ICAI notice board regarding the requirement for Article Assistants and Office staff.

Thanking you,

Yours truly,

For **RAMKUMAR & ABIRAMI**

**Chartered Accountants**

CA RAMKUMAR ANNADURAI

PARTNER



**H.O:** AP ASHVANTHA, 4C, PLOT No 400, 200 FEET INNER RING ROAD, Kolathur S.O,  
Chennai – 600 099.

**B.O:** No.6, SMT Complex, First Floor, Rice mill Stop, Mettupatti, Pudukkottai - 622 303.

**Mobile No:** 98847 79097, 88259 71137.

**Email ID:** caabiramiyyadurai@gmail.com,  
caram.auditing@gmail.com



# RAMKUMAR & ABIRAMI CHARTERED ACCOUNTANTS

## VACANCY FOR ARTICLE ASSISTANTS AND OFFICE STAFF

Ours is a Partnership Chartered Accountant Firm handling Audit and Taxation across various business segments. We are having Head Office at Chennai and Branch Office at Pudukkottai.

The Firm is looking to recruit for Article Assistants and Office Staff.

Our basic requirements: Sincerity towards work and good communication skills. **Interested Candidates can E-Mail their resume or Contact number mentioned below:**

Information	Particulars
Vacancy Post	1. Article Assistant -2 No's (Single or Both group) 2. Office Staff - 2 No's (B.com)
Areas of Exposure	1. Statutory Audit under companies Act compliances, 2. Internal Audits & Management Audits, 3. Income Tax & GST litigations, 4. Income Tax Filings, Audit & Proceedings, 5. GST Filings, Audit and Other compliances.
Address	<b>H.O :</b> Flat No.4C, AP Ashvantha, Plot No.400 200 Ft, Inner Ring Road, Kolathur, Chennai - 600 099. <b>B.O :</b> No.6, SMT Complex, First Floor, Rice Mill Stop, Mettupatti, Pudukkottai - 622303.
Phone	<b>Mobile - 98847 79097, 88259 71137.</b> ( Can be reached between 9 AM to 6 PM )
E-Mail	<b>auditor.ramabica@gmail.com</b> <b>caabiramiyyadurai@gmail.com</b> <b>caram.auditing@gmail.com</b> (CV's& Resume can be sent to above mentioned mail ID)

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